



EMPLOYMENT APPLICATION

www.riverstreetsweets.com

800-627-6175

Pertinent Information

Date _____

Name (Last) (First) (Middle)

Current Address (Street)

(City) (State) (Zip)

Permanent Address (Street)

(City) (State) (Zip)

Home Telephone (including area code) Work Telephone (or other alternative number)

Have you been known by another name? Yes No

If yes, what: _____

Have you applied at River Street Sweets before? Yes No

If yes, when: _____

Are you acquainted with anyone who is or was employed by River Street Sweets? Yes No

If yes, who: _____

Have you ever worked for River Street Sweets before? Yes No

If yes, why did you leave: _____

How did you hear about River Street Sweet's employment opportunities?

Additional Questions

If hired at River Street Sweets you may be assigned to varied duties from time to time.

Is there any work you will not perform?

Yes No If yes, please explain: _____

If hired at River Street Sweets can you furnish proof that you are eligible to work in the United States?

Yes No If no, please explain: _____

If hired at River Street Sweets are you prepared to provide your medical history and take a physical exam, including a drug and alcohol screening?

Yes No If no, please explain: _____

Have you ever been convicted of a crime? (do not list minor traffic violations)

Yes No If yes, please explain: _____

Your Interest in River Street Sweets

What type of position are you applying for?

Full Time (36 hours or more per week)

Part Time (less than 36 hours per week)

What date could you start? _____

When would you like to work? _____

Days Evenings Weekends Specify _____

Would you like to work at a particular River Street Sweets location? Yes No

If yes, list your first four preferences:

1. _____ 3. _____

2. _____ 4. _____

Are you willing to travel? Are you willing to relocate?

Yes No Yes No Restrictions

Have you ever visited a River Street Sweets store? Yes No

Please describe your experience: _____

What unique qualifications, skills, experience or interests do you bring to River Street Sweets?

Describe a situation when you received or provided excellent customer service: _____

Why would you like to work for River Street Sweets? _____

Employment (Please give an accurate, full time and part-time employment record. Start with your present or most recent employer.)

1	Employer	Telephone
	Address	
	Supervisor's Name and Title	
	Weekly Rate	Employment (Month/Year)
	Starting Final From To	
	Describe the work you did (include skills that you could apply at River Street Sweets)	
	Explain your reason for leaving	
	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, why not?	

2	Employer	Telephone
	Address	
	Supervisor's Name and Title	
	Weekly Rate	Employment (Month/Year)
	Starting Final From To	
	Describe the work you did (include skills that you could apply at River Street Sweets)	
	Explain your reason for leaving	
	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, why not?	

3	Employer	Telephone
	Address	
	Supervisor's Name and Title	
	Weekly Rate	Employment (Month/Year)
	Starting Final From To	
	Describe the work you did (include skills that you could apply at River Street Sweets)	
	Explain your reason for leaving	
	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, why not?	

4	Employer	Telephone
	Address	
	Supervisor's Name and Title	
	Weekly Rate	Employment (Month/Year)
	Starting Final From To	
	Describe the work you did (include skills that you could apply at River Street Sweets)	
	Explain your reason for leaving	
	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, why not?	

Have you ever been discharged by an employer?
 Yes No If yes, please explain all terminations: _____

 List all periods of unemployment: _____
 How did you spend this time? _____

Education

High School	Name and Address		
Years Completed 1 2 3 4	Did You Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study	Degree Earned
College/ Vocational	Name and Address		
Years Completed 1 2 3 4	Did You Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study	Degree Earned
Other	Name and Address		
Years Completed 1 2 3 4	Did You Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study	Degree Earned

Have you completed any other courses or training programs that would impact your work at River Street Sweets?

Yes No If yes, please explain: _____

Membership in Professional, Educational or Civic Organizations

(Exclude those which may disclose your race, color, religion or national origin.)

Personal References (if not previously employed, list personal references)

1. Name/Title _____ Telephone _____

Organization _____ Address _____

Association with You _____

2. Name/Title _____ Telephone _____

Organization _____ Address _____

Association with You _____

Please Read and Sign:

By my signature below, I promise that the information in this employment application (and accompanying resume or documentation, if any) is true and complete, and I understand that any false or misleading information or significant omissions may disqualify me from further consideration for employment, and may lead to my dismissal from employment, if discovered at a later date. I agree to immediately notify River Street Sweets if I should be convicted of a felony, or crim involving dishonesty, breach of trust, controlled substances, sexual misconduct, abuse or violence while my job application is pending, or during my period of employment, if hired.

I authorize any person, school, school, current employer, past employer(s), and organizations named in this application (and accompanying resume, if any) to provide River Street Sweets with any information and opinion requested by River Street Sweets in connection with any application, and I release such persons and organizations from any legal liability in making such statements.

I understand that this application does not create a contract of employment. I understand that, if hired, I am obliged to comply with any and all current and subsequently adopted River Street Sweets policies. I understand and agree that, if hired, my employment is for no definite period of time, and may, regardless of the date of payment of my wages or salary, be terminated at any time for any reason, with or without notice. I understand that no person is authorized to change any of the terms mentioned in this employment application.

As part of your application for employment, you are being asked to sign a release of information authorization. This is to allow the company to verify your references and, in the company's discretion, to perform other background investigations to determine your qualification for employment. Through a separate agency, we may investigate your academic credentials, prior employment, personal/professional references, credit record, motor vehicle record, and/or criminal record.

A report may be prepared summarizing this information. If your prior employers and/or personal references are contacted, the report may include information obtained through personal interviews regarding your character, general reputation, personal characteristics, and or mode of living. You may make a written request to obtain a description of the nature and scope of any report which is prepared regarding you. Any request for this information should be in writing and directed to the Human Resources Manager. You may also obtain a copy of this report by checking the box at the bottom of this disclosure.

Applicant's Signature _____ Date _____

An Equal Opportunity Employer